

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
CLINTON COUNTY, OHIO

IN RE: _____ CASE
NO: _____

INSTRUCTIONS FOR CHANGE OR CORRECTION TO PARTY INFORMATION

This shall serve as notice to the Court and to all parties involved in the above captioned case of the following party's change/correction of identification. The Court and all involved parties should direct all future correspondence to the new information below.

Date: _____ Party's Name:

Information in the case management system:

Old Street Address: _____
City, State, Zip: _____

Phone No: _____

_____ I hereby direct the Clerk to make the following changes and further authorize changes to be made in the case management system in the following other cases for which I am named in any capacity:

Name: _____

New Street
Address: _____ City, State, Zip: _____

Phone No: _____

Signature or authorization of Party making
changes: _____